

ARCHIVES, ADVANCED CERTIFICATE

The Advanced Certificate in Archives prepares students to become archivists. Archivists collect, manage, preserve, and provide access to records with enduring value, including records created by individuals, families, and organizations, in analog and digital formats. Archives serve as memory institutions for culture and support scholarly, historical, legal, genealogical, and personal research.

ADMISSIONS REQUIREMENTS

This advanced certificate can be taken within the School of Information's MS in Library and Information Science. It can also be taken as a post-master's program.

Applicants to the post-master's Advanced Certificate program must:

- hold a master's degree in library science, information science, or similar, from an ALA-accredited master's program;
- submit the online application form, nonrefundable application fee, and official transcripts (uploaded online at application);
- submit a statement of purpose (approximately two pages) online;
- submit a current résumé online; and
- request two letters of recommendation online from employers, professors, or others able to judge the applicant's potential for graduate study.

Advanced Certificate Coordinator

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Code	Title	Credits
Required Courses		
INFO-625	Management of Archives and Special Collections	3
INFO-655	Digital Preservation & Curation	3
or INFO-665	Projects in Digital Archives	
INFO-632	Conservation and Preservation	3
Elective Courses		
Select two of the following:		6
INFO-607	Management and Leadership	
INFO-628	Data Librarianship and Management	
INFO-631	Academic Libraries and Scholarly	
INFO-634	Conservation Lab	
INFO-635	Archives Appraisal, Acquisition & Use	
INFO-655	Digital Preservation & Curation	
INFO-657	Digital Humanities	
INFO-661	Art Documentation	
INFO-663	Metadata Design	
INFO-664	Programming For Cultural Heritage	
INFO-665	Projects in Digital Archives	

INFO-670	Linked Open Data for Libraries Archives and Museums	
INFO-673	Literacy & Instruction	
INFO-674	Genealogy and Local History	
INFO-675	Museum and Library Outreach	
INFO-684	Museum Information Management: Collection Cataloging & Digital Technology	
INFO-689	Rare Books & Special Collections	
INFO-697	Special Topics (Permission only)	
Choose one course from the list below:		3
INFO-698	Practicum/Seminar Information Science	
INFO-9600	Internship 0-Credit ¹	
Total Credits		18

¹ Students taking INFO-9600 must take an additional 3 credit elective to complete the 18 credit minor.